

SAFEGUARDING AND WELLBEING - PUPILS

Trinity Term 2020 – Safeguarding update for Sherborne Prep

Safeguarding remains the key priority for Sherborne Prep. As far as possible the usual procedures for keeping children safe remains as in the CP policy. Due to remote learning, additional Safeguarding guidelines have been published in the Teaching at Reach Policy which is accessible on the School website:

1. This guidance document is supported by the full Safeguarding policy in place at Sherborne Prep School
2. The usage of video teaching is governed by the School code of conduct policy for all members of our community.
3. By bringing staff instruction into the home, the lessons can feel different. The same rules of communication apply as if this were a lesson taught in the usual manner.
4. All video lesson times must be agreed with the parents of the child so that the parent is fully aware of when the lesson will take place.
5. Peripatetic and hourly paid teachers must produce a time sheet of when they provide a video lesson that is given to their line managers in accordance with the financial policy.
6. All lessons that are provided by video conferencing must be recorded through the Microsoft Teams recording function.
7. Staff members must adhere to the Saturday morning staff dress code when undertaking a video lesson.
8. Children must be appropriately dressed when undertaking a video lesson with a member of staff. In the event that the teacher feels that this is not the case, the video lesson will be terminated immediately, and a report logged on iSAMS with the details of the concern.
9. Any concern during a video lesson must be raised to the DSL as soon as is possible (an email will suffice) as stated in the full Child Protection policy. The DSL will follow protocol where there is a safeguarding concern.
10. All staff are expected to adhere to the safeguarding and child protection guidelines as set out in the full Safeguarding suite of policies.

Furloughed staff must not contact pupils. If there are any concerns or queries the member of staff must contact the DSL with the information.

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The DSL remains contactable at any point and will continue to oversee the pastoral care throughout the school. In the event of illness staff are expected to contact one of the 3 Deputy DSLs (ap@ for years 6-8, apt@ for years 3-5, hb@ for PrePrep).

WELLBEING

Children will still require pastoral support while receiving teaching at reach. Guidance has been put in place for the children to maintain a healthy and balanced day (see below). In addition children have the opportunity to have live video conversations with their form tutors 5 days a week and pupils in years 6-8 also have an hour live slot each week with their core subject teachers. Concerns about a child's welfare should be logged on iSAMS as is the usual procedure and the pastoral team will liaise with staff on how best to care for an individual.

Parents may require a level of wellbeing support as they navigate home learning with their pupils. They will need to feel listened to by staff and if a member of staff feels it would be of benefit they should direct the parent to the Deputy Head Pastoral.

Staff wellbeing is important and staff should contact one of the Deputy Heads or the Director of Co-Curricular and Operations in the first instance should they need support. Any concerns or worries will be dealt with sensitively and confidentially.

The Independent Listener Rev Katie Windle is available to talk with staff and children although requests where possible need to go through the Deputy Head Pastoral.

Keep Well

- Keep active
- Keep healthy - eat well and stay hydrated
- Wash your hands regularly
- Stay safe and stay at home
- Look after your family - be kind
- Enjoy your relaxation time
- Take on this new challenge and enjoy it
- Keep connected and ask for help if needed
- Be kind and helpful

Work Hard

- Try and work to a routine
- Be organised and ready to work hard
- Have a positive approach to this school work
- Sit on a chair at a table if you can
- Read instructions very carefully
- If you have tried hard, don't worry if you haven't finished
- Read for enjoyment
- After this we have all learnt new skills
- Take breaks away from the screen
- Look at your Calendars on Teams
- Join form times and talk with teachers when you can - Form time is every day

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